

AMERICAN COLLEGE OF CARDIOLOGY

POSITION DESCRIPTION

As approved by the LLOC, June 24, 2020

Title: Cardiovascular Team (CVT) Lead of ACC Annual Scientific Session, ACC.22 and ACC.23

Reports to: Chair, ACC.22 and ACC.23 Annual Scientific Session

Strategic Oversight of ACC.xx: Lifelong Learning Oversight Committee (LLOC)

Overview/Scope of the ACC Annual Scientific Session (ACC.xx)

ACC.xx is the largest live educational activity delivered by the American College of Cardiology (ACC). The meeting is hosted in the United States but features an emphasis on global health to reduce the burden of cardiovascular disease around the world. The target audience includes physicians, cardiovascular care team members, and researchers in all career stages. ACC.xx is a premier educational event that showcases innovations in cardiovascular learning, updates in scientific research, and translation of clinical guidelines into everyday practice.

ACC.xx also serves as a strategic driver for the overall ACC educational curriculum of live courses as well as digital products and activities. The LLOC provides the strategic oversight for the education program at the ACC.xx.

The development of the ACC.xx educational program is led by the ACC.xx Chair in collaboration with the ACC.xx Vice Chair. Together, they direct and manage the work of the Annual Scientific Session Program Committee (ACC.xx PC). The ACC.xx PC is comprised of 10 Topic Working Groups which are led by Topic Coordinators and include member content experts as well as CVT- and FIT-member representatives. The ACC.xx PC creates the majority of educational content for the meeting; however, final decisions regarding programming are determined by the ACC.xx Chair.

The ACC.xx CVT Lead member will work in collaboration with the ACC.xx Chair, ACC.xx Vice Chair, and ACC.xx staff on specific areas of the meeting related to CVT member education and an emphasis on the critical role of the CVT in patient care.

Note: ACC.20/WCC Live was cancelled due to the impact of COVID-19. Replaced by ACC.20/WCC Virtual which enjoyed 54,000 + unique attendees. For the purposes of this Position Description, highlights are presented from **ACC.19 in New Orleans, LA:**

- Nearly 12,300 professional attendees including nearly 1,500 care team attendees for a total attendance of more than 17,000
- Over 1,500 faculty presented more than 2,500 presentations in 350 sessions at ACC.19
- 3,133 accepted abstracts
- 21 Late Breaking Clinical Trials
- 15 Featured Clinical Research presentations

- Satisfaction with ACC.19 achieved the 3rd highest average score in the past 10 years
- Strong “value for price” perception by attendees, consistent with past two ACC Annual Scientific Sessions was positive
- Nearly 7 out of 10 attendees indicated that ACC.19 was better when compared with other annual medical or scientific meetings

Major Duties/Responsibilities of the ACC.xx Vice Chair

The ACC.xx CVT Lead is responsible for:

1. Ensuring that content developed by the Topic Working Groups includes relevant team-based interprofessional perspectives and faculty. The CVT Lead will work with the CVT representatives on the Topic Working Groups as necessary, to provide balanced and needs-based education.
2. Participating with the ACC.xx Chair and Vice Chair to review and provide input to the selection of sessions for the Annual Scientific Session. All final programming decisions are the sole responsibility of the ACC.xx Chair.
3. Providing input to selection of CVT representatives for each Topic Working Group on the Program Committee and recommendations regarding any other content planning, where applicable.
4. Advancing the goals and initiatives of the ACC Task Force on Diversity and Inclusion in its role to lead and expand the College’s diversity and inclusion initiatives as they relate to CVT members serving on the Program Committee, as ACC.xx faculty, and other applicable CVT roles.
5. Aligning with and promoting both ACC’s Strategic Plan to transform cardiovascular care and improve heart health and ACC’s Vision of a world where innovation and knowledge optimize cardiovascular care and outcomes, specifically as it relates to the ACC.xx Annual Scientific Session from the CVT perspective.
6. Reviewing analytics from prior year(s) when planning ACC.xx to ensure continual innovation and improvement specifically related to CVT education and perspectives in clinical care.
7. Reviewing the faculty development model with the Faculty Development Work Group as it relates to CVT faculty and/or contributors and working with staff to implement any CVT-focused materials.

Required Qualifications:

1. ACC member in good standing
2. Able to make a 2-year commitment
3. Able to meet the time commitment requirements including:

- a. Active participation in periodic planning calls (managed by ACC staff) during each year of tenure for agenda-specific items
 - b. Other scheduled calls during each year of tenure as relevant or assigned
 - c. Face-to-face-meetings during each year of tenure including, but not limited to:
 - July ACC.xx PC meeting
 - Debrief meeting on show site (immediately following ACC.xx)
 - April/May meeting to continue the planning process
 - Participate on Topic Working Group planning calls in May/June (minimum 1 call per group) to provide CVT oversight
 - d. Show site commitments/obligations during each year of tenure
4. Acknowledged and experienced leader within the realm of CV team-based care and education
 5. Previous leadership role in ACC educational activity
 - a. CVT lead role in a planning committee in a regional non-profit organization or national ACC medical meeting
 - b. CVT representative on an educational ACC committee
 - c. Leading the design of continuing professional development course(s) in cardiovascular care
 6. Ability to collaborate in role of CVT Lead with the Chair and Vice Chair of ACC.22/ACC.23 to support their direction and guidance, assist with offering creative solutions when appropriate, support action plans, keep to timelines, and to respond to changing conditions and opportunities in a dynamic and fast-moving environment
 7. Problem solving orientation with experience in solving last minute complex programmatic challenges
 8. Proven communication and interpersonal skills including public speaking
 9. Demonstrated ability to form collaborative partnership with ACC staff and develop a respectful team environment throughout the 2-year tenure