



INVITED FACULTY FAQs

1. Where is ACC.23/WCC being held?

At the Ernest N. Morial Convention Center, 900 Convention Center Blvd, New Orleans, LA 70130; 504-582-3000

2. I can't find my original ACC.23/WCC faculty invitation. Is there an easy way for me to access it?

Yes. You can access your invitation(s) by visiting the [ACC.23/WCC Portal](#) and clicking on the "Tasks" tab at the top of the page if it's not already open.

3. I accepted my invitation to attend in-person but am no longer able to come to New Orleans. Who should I contact?

ACC will accommodate a change request from faculty (from physically attending to remote presenting or vice versa) until Feb. 23, 2023. It is important that you email your staff liaison to make this request. Your staff liaison's contact information is available on the Summary Page of your invitation. Remember to adjust your hotel and airline reservations to avoid cancellation penalties.

4. I accepted my invitation to present remotely but now I am planning to come to New Orleans, LA in person. Who should I contact?

ACC will accommodate a change request from faculty (from remote presenting to physically attending or vice versa) until Feb. 23, 2023. It is important that you email your staff liaison to make this request. Your staff liaison's contact information is available on the Summary Page of your invitation. Remember to make hotel and airline reservations.

5. Are all roles eligible to present remotely?

No. March Matchup, Skills Center, Engage Stage, H2H Stage, Live Case session faculty and cochairs of all sessions are NOT eligible to present remotely.

6. I am a confirmed speaker for an eligible remote presentation, are there instructions specifically for how to participate?

Education staff will send more details in January; however, in general, sign onto the Zoom "green room" 45 minutes in advance of the scheduled start time of the session (times are in Central Time Zone) for technical testing and preparation. Faculty will present from their own computers, advancing their slides. Slides must also be uploaded via the Freeman "Orchestrate" presentation management system in advance of the remote presentation.

7. I tried to register for ACC.23/WCC, but it tells me I must pay. I thought that as a faculty member I get free registration?

The registration fee is waived for ACC.23/WCC faculty. VIP Registration opens Wednesday, August 31, 2022. Remember to [click here](#) on or after this date to register. Please allow 24 hours after accepting the faculty invitation before you access the registration site so that you can register with a complimentary status. Registration is NOT automatic when you accept your invitation(s).



8. Will staff register me, or do I need to register myself?
You must register yourself. Registration is NOT automatic when you accept your invitation(s). Registration opens Wednesday, August 31, 2022. Remember to [click here](#) on or after this date to register. Please allow 24 hours after accepting the faculty invitation before you access the registration site so that you can register with a complimentary status.
9. As a faculty member, will I have access to ACC Anywhere?
New this year! Your complimentary In-Person registration package includes Virtual AND a one-year subscription to ACC Anywhere, a comprehensive digital library of video presentations from ACC.23/WCC and more!
10. Who's considered faculty and who's considered a contributor?
Please [click here](#) to view the ACC.xx Benefits for Faculty, Abstract Presenters and Contributors document.
11. As a faculty member, do I receive anything besides complimentary registration?
No, you do not. The ACC does not pay an honorarium, nor reimburse for hotel, travel, or per diem expenses for ACC.23/WCC faculty members.
12. I require a visa to come to ACC.23/WCC. How do I receive documentation to get it?
Once you register for the conference, you will be able to obtain official documentation to get a visa. Please visit the [registration](#) page for more information.
13. How do I make a hotel reservation?
You can make a hotel reservation through the ACC.23/WCC site. To see which hotels are available, visit our [registration](#) page.
14. Will there be childcare services available in the convention center at ACC.23/WCC?
Yes. Please visit the ACC.23/WCC website for more information.
15. How do I complete my disclosures?
To complete your disclosures, visit <https://disclosures.acc.org> and log in using your ACC username and password. If you do not have an ACC username you can create one for free on that page.
16. I already completed my disclosures, but I keep getting emails to update them. What's the problem?
It could be one of two things. The first issue could be that your disclosures are currently up to date, but will expire before ACC.23/WCC, so our system is registering you as noncompliant. To make sure everything will stay current through ACC.23/WCC, go to your disclosure library and click on "I agree for the next 12 months" and then on "I Agree & Confirm" at the bottom of the page. This will update all disclosures and agreements under your account.

The second issue could be that you have multiple accounts with the ACC and the account you are updating is not associated with your faculty role. Please contact our resource center at MemberCare@acc.org or (800) 253-4636, ext. 5603 to see if you have numerous accounts. If you do, they will assist you with merging the accounts and they will contact annual meeting staff to ensure your correct account is associated with your faculty role.



17. My presentation title just says, “Case Presenter.” Who comes up with the cases?

As a case presenter you should work with the session chairs to develop an appropriate case. If you need the chairs’ email addresses, you can find them on the summary page of your invitation under the “Presentations” header.

18. I would like to make a slight adjustment to my talk title. How do I go about doing that?

You can put in a request to change your talk title by emailing education staff. Upon receiving your request, they will reach out to the session organizers for approval, and if the session organizers approve the change, education staff will make it for you in the system.

19. What do I need to do to prepare for my presentation?

That depends on your specific role within a session. Chairs, Presenters, and Panelists all have different responsibilities within a session. Please refer to the summary page of your invitation(s) to see what type of role(s) you have and the associated responsibilities. We will also send out more detailed information about this in February.

20. May I incorporate/submit a polling question (ARS) as part of my presentation?

Yes, any speaker or case presenter may include an ARS question as part of their slide deck. Simply include a slide with the question and your multiple-choice answers within your slide deck and be sure to indicate that you need ARS when uploading your slide deck. Please note that in order to have the ARS functionality ready for your presentation, be sure to upload your slide deck at least one week before your presentation. Additionally, some sessions contain pre-populated ARS questions, which are already assigned to specific faculty.

21. I want to contact the other faculty in the session. How do I get their contact information?

After accepting your invitation, you will be taken to a summary page. That summary page lists all session details, including other presenters within your session and their email addresses. You can find this under the “Presentations” header on the summary page.

22. Is there a presentation slide template for ACC.23/WCC?

Yes, the template will be available on your [portal](#) page in January 2023.

23. Is the presentation template required?

No. However, we strongly encourage you to use the template to create consistency between presentations and sessions at ACC.23/WCC.

24. What time does the Speaker Service Center open and close each day of the meeting?

Friday, March 3: Noon – 5:00 pm

Saturday, March 4: 7:00 am – 6:00 pm

Sunday, March 5: 7:00 am – 6:00 pm

Monday, March 6: 7:30 am – 4:00 pm



25. I arrive on Friday p.m. and my talk is at 8 a.m. on Saturday. Is this enough time to check my PPT in the Speaker Service Center?

Yes. If you arrive at the Speaker Service Center by 7:00 a.m. on Saturday and you explain to the staff that your presentation is at 8:00 a.m., they will make every effort to ensure that you are ready on time.

26. I have never spoken at ACC before. Who selected me for this talk?

The sessions are organized by our ACC.23/WCC Program Committee. Therefore, one of our Program Committee members selected you as faculty.