Your ACC leadership contribution is more valued and more important than ever. Use this document as an overview and reference guide to help you navigate your role during these unprecedented and challenging times. Inside you will find details around ACC’s strategy and governance structure, important links and contact information, and more.
WHAT DOES IT MEAN TO BE AN ACC LEADER?

The American College of Cardiology envisions a world where innovation and knowledge optimize cardiovascular care and outcomes. As the professional home for the entire cardiovascular care team, the mission of the College and its more than 54,000 members is to transform cardiovascular care and to improve heart health. The ACC bestows credentials upon cardiovascular professionals who meet stringent qualifications and leads in the formation of health policy, standards and guidelines. The College also provides professional medical education, disseminates cardiovascular research through its world-renowned JACC Journals, operates national registries to measure and improve care, and offers cardiovascular accreditation to hospitals and institutions.

As leaders in the College you play a principal role in making our Vision a reality. It starts with understanding the ACC Strategic Plan, then ensuring that priorities and goals for your Committee align with the overall ACC Strategy.

OUR MISSION
To transform cardiovascular care and improve heart health.

OUR VISION
A world where innovation and knowledge optimize cardiovascular care and outcomes.

OUR CORE VALUES
In every decision ACC is Patient-Centered
We are stronger through Teamwork and Collaboration
We strive for Professionalism and Excellence

ACC’S 2019-2023 STRATEGIC PLAN STRATEGIC GOALS

1. Increase relevance as the CV professional home
2. Generate and deliver actionable knowledge
3. Advance quality, equity and value of CV care
4. Ensure organizational growth and sustainability

More details are available on ACC.org/StrategicPlan.
ACC LEADERSHIP AND MEMBER-LED GROUPS

**Six Standing Committees:**
- Audit and Compliance
- Executive
- Finance
- Governance
- Membership
- Nominating

**Nine Major Operating Committees:**
- Accreditation Oversight Committee
- Assembly of International Governors
- Board of Governors
- Health Affairs Committee
- Lifelong Learning Oversight Committee
- NCDR Oversight Committee
- Scientific Publications Committee
- Science and Quality Committee
- Section Steering Committee

**21 Member Sections**
**48 Domestic Chapters, including**
Washington, DC and Puerto Rico
**42 International Chapters**
...and more!

Learn more at [acc.org/about-acc/leadership](http://acc.org/about-acc/leadership).

**LEADERSHIP COMPETENCIES:** SERVING AS A LEADER AT THE ACC

- Maintains Organizational Awareness and Stewardship
- Respects others, is selfless, and is focused on delivering results
- Anticipates and Leads Change
- Exhibits Influential Leadership
- Demonstrates Business-Focused Proficiency
- Demonstrates Strategic Thinking
UNDERSTANDING ACC GOVERNANCE

The ACC’s governance structure and processes are based on a set of 11 principles approved by the Board of Trustees (BOT) to ensure the College is nimble, strategic, accountable and inclusive of the diverse needs of the global cardiovascular community.

The College is governed by a small, centralized BOT that is strategically focused on the ACC’s mission to transform cardiovascular care and improve heart health. The BOT is supported by six standing committees, with additional committees and councils reporting up to these standing committees and responsible for tactical and operational decision-making related to College programs, policies and products.

ACC/ACCF GOVERNANCE PRINCIPLES

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<thead>
<tr>
<th>I. Governance Function</th>
<th>II. Governance Structure</th>
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<td>1. The Board is strategically oriented to support the Mission.</td>
<td>5. Governance structure supports optimum governance function and efficiency, and so Board size and other structural components shall be consistent with best practice evidence and thinking.</td>
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<td>2. Governance focus is on strategy and policy, and not on tactical, implementation or management issues.</td>
<td>6. The Board is the ultimate authority of the College.</td>
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<td>3. Governance shall operate on the principle of centralized authority and decentralized decision making.</td>
<td>7. The Board determines and maintains appropriate committees with clearly defined roles, functions, authority and accountability, and appoints the members of these committees.</td>
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<td>4. The Board must be aware of the needs and challenges of all of the members of the College as they relate to the Mission. It must also ensure multiple mechanisms and avenues for membership voice to be heard at the Board level.</td>
<td>8. A majority of the members of the Board shall be members of the College.</td>
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<td>9. The Board shall seek diversity in its membership including but not limited to: expertise; experience; gender; race; geographic location; and age.</td>
<td>10. There shall be a competency-based selection model for composition of the Board and all committees of the College.</td>
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<td>11. Board members shall not concurrently serve as chairs or members of non-standing committees of the College except as otherwise permitted in the Bylaws.</td>
<td>12.</td>
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FIDUCIARY DUTIES
AND CONFLICT OF INTEREST

As volunteer leaders, Trustees, Officers and Committee Members owe fiduciary duties of care, loyalty and obedience to the College.

This means that volunteer leaders must act in good faith, in a manner the individual reasonably believes to be in the best interest of the College, with the care that a person in a like position would reasonably believe appropriate under similar circumstances, and in a manner that ensures that the College complies with applicable law and acts in furtherance of its mission.

Encompassed within the duty of loyalty is an obligation for the volunteer leader to put the interests of the College ahead of the leader’s personal and/or professional interests when making decisions on behalf of the College.

In order to fulfill this duty and comply with applicable law, volunteer leaders must disclose all financial, personal, volunteer and professional interests and relationships (including those of spouses, other immediate family members and/or business partners) on an annual basis and as such conflicts arise, in accordance with the College’s Conflict of Interest Policy.

In the event that an existing interest or relationship of a volunteer leader will prevent that individual from acting impartially and in the best interests of the College, the individual should recuse him or herself from any deliberation or decision-making with respect to the matter with which the individual has a potential conflict, and the matter should be determined in good faith by vote of the disinterested volunteer leaders.
The ACC Budget Process

1. **Gather Input from Standing and Major Operating Committees**
   - NCOR Oversight Committee
   - Lifelong Learning Oversight Committee
   - Membership Committee
   - Assembly of International Governors
   - Board of Governors
   - Section Steering Committee
   - Science & Quality Committee
   - Accreditation Oversight Committee
   - Scientific Publications Committee

2. **Staff Drafts Proposed Budget**
   - CEO and Executive Vice Presidents prioritize initiatives
   - Review “Change Requests” to support the Strategic Plan

3. **Finance Committee Reviews Budget**
   - Provides feedback to support, amend or adjust budget as needed
   - Recommends budget to Board of Trustees for approval

4. **Board of Trustees Budget Approval**
   - BOT reviews budget and makes final adjustments
   - Budget approval authorizes resources for coming year

**Timeline**
- **May – July**: Gather input from standing and major operating committees.
- **Aug. – Sept.**: Staff drafts proposed budget.
- **Oct. – Dec.**: Finance committee reviews budget, board of trustees budget approval.
HOW ARE ACC’S GOVERNING BODIES DEFINED?

COMMITTEES
Committees address the ongoing work of the College at the request of the Board.

WORK GROUPS
Work groups report into committees or councils to work on focused projects initiated by that committee or council.

SECTION
A section is made up of members who actively align themselves around an area of clinical or professional interest. Each Section is represented by the overarching Section Leadership Council.

BOG/AIG
The Board of Governors and Assembly of International Governors are the leadership bodies for ACC’s U.S. and Global Chapters. They serve as the on-the-ground eyes and ears in states and countries around the world.

SECTION LEADERSHIP COUNCIL
Each member section is governed by a Section Leadership Council.

BOT TASK FORCE
Task Forces are established by the Board of Trustees to address time-specific needs of the College.

CONNECT ON THE ACC MEMBER HUB
ACC’s Member Hub helps you connect, collaborate and create as a member leader. It is designed to be an invaluable resource, with dedicated spaces for your Section, Council, Committee or interest area to share documents, interact with members and effectively move projects forward. A powerful search feature helps you find and connect with those that can help you move your ideas forward. And a mentoring program within the platform helps you to pass on your knowledge to others, and learn from other leaders who have gone before you.

Get started in three easy steps:

1. Sign in to MemberHub.ACC.org using your ACC.org credentials

2. Complete your profile—the more information you provide the more searchable you’ll be to your colleagues!

3. Start connecting by browsing groups, becoming a mentor or mentee, or adding to the discussion forum!

If you don’t see a group that represents your specific interest area and would like to propose a new group, email memberhub@acc.org.

Get started in Member Hub now at MemberHub.ACC.org
RESOURCES FOR ACC LEADERS

Within your specific leadership role, you will receive additional details and documents to assist with your role and responsibilities. Please contact your staff liaison with any questions specific to your leadership position. The resources below are commonly used by ACC leaders and can help you navigate your role.

GENERAL QUESTIONS OR LOG-IN INFORMATION

ACC Member Care
Phone: 800-253-4636, ext. 5603
or 202-375-6000, ext. 5603
E-mail: membercare@acc.org
Fax: 202-375-7000

WHAT TOP ACC COMMUNICATIONS SHOULD I LOOK OUT FOR?

ACC Update: Weekly newsletter to all ACC members
ACC.org: Provides clinical topic collections and member section pages to tailor news to your interests or specialty
CV News Digest: Daily e-mail for members with research news, clinical updates, health policy and practice management news
Leadership Alert: Ad hoc email from ACC Communications Team
Cardiology: The College’s monthly member magazine that is mailed to all U.S. members and available online at ACC.org/Cardiology.
Social Media: Follow ACC in Touch on Twitter, Facebook, LinkedIn, Instagram and YouTube

ACC QUICK LINKS

Leader Orientation Webinars: https://learn.acc.org/url/product/LEADERSHIPONBOARD
Member Leadership Development Hub:
www.acc.org/Membership/
Current-Members/Member-Leadership
Leadership Portal for BOG:
ACC.org/bogportal
Leadership Portal Slides and Talking Points (all member leaders):
ACC.org/leadershipslides
Disclosures: http://disclosures.acc.org/ (Note: As a member leader, the completion of your timely and accurate disclosures is essential to enabling the ACC to maintain its commitment to balance, independence, objectivity, and scientific rigor for all activities.)
About ACC (Strategic Plan, History, Leadership and More):
ACC.org/About
Diversity, Equity and Inclusion Hub:
ACC.org/Diversity
Clinician Well-Being Portal:
ACC.org/ClinicianWellBeing
Manage Newsletter Preferences:
ACC.org/mynewsletters
Chapters: ACC.org/chapters
Collaborative Maintenance Pathway Hub: ACC.org/CMP
ACC Advocacy: ACC.org/Advocacy
Apps and Mobile: ACC.org/apps
CardioSmart: CardioSmart.org
COVID-19 Hub: ACC.org/COVID19
JACC Journals: JACC.org
Quality Improvement for Institutions: cvquality.ACC.org (Your gateway to NCDR, ACC Accreditation Services and Quality Campaigns.)
ACC Global Hub: ACC.org/globalhub