Abstract Submission Instructions

Entering Abstract Information

A. Title

1. Do not bold, italicize, underline, superscript or subscript any items in the title.
2. Do not include authors in the title. If you enter authors in the title, they will be removed.
3. Do not include institutions in the title. If you enter institutions in the title, they will be removed.
4. Capitalize the first letter of all major words in the title as well as articles and conjunctions of four letters or more.
5. It is not necessary to capitalize prepositions four letters or longer in headings.
6. Do not use abbreviations in the title. Abbreviations may be used in the abstract body.
7. Do not end the title with a period.
8. If the title contains more than one statement, use only one space after a period or colon.
9. Do not use a comma before "and" in a series.
10. Use a comma for number 1,000 and above.
11. Substitute a colon for a dash/hyphen except when using prefixes.
12. Do not use quotation marks in a title.
13. Hyphenate the first prefix word when there is more than one prefix word used such as Non-Anti...

B. Abstract Categories

1. Submit an abstract to one of the below categories, based on area of research:

   - Electrophysiology
   - Heart Failure and Cardiomyopathies
   - Interventional and Structural
   - Ischemic Heart Disease
   - Multimodality Imaging
   - Prevention and Health Promotion
   - Valvular Heart Disease

2. Abstracts submitted to a category that do not match the subject matter of the abstract may be given a low score from reviewers.

C. Institutions and Authors *(Responsible Institutions)*

1. For the Primary Author, list the complete name including a full first name and initials.
2. **Please use English characters when entering names** and eliminate any non-English characters such as tildes and umlauts.
3. Do not include title, degrees, or suffix in the "Primary Author Last Name" field.
4. Enter additional authors into the "Additional Authors" field. Use the following format: First Name Last Name, First Name Last Name, etc.
5. Enter the principal investigator into the "Lead Investigator" field. This can either be the senior author or the primary author. This person should also be listed in the "Additional Authors" field if they are not the submitting author.
6. The submitting author will be notified about the outcome of the review and selection process.

D. Abstract Body *(Important Issues)*

Abstracts MUST conform to specific size limits or they will not be reviewed. Your abstract must be a maximum of 500 words. You should include no more than two images or tables with your abstract.

Abstract Body/Text

1. You may use five unique abbreviations in the body of the abstract. Spell out the complete phrase followed by the abbreviation in parentheses the first time the abbreviation is used. Abbreviations are *not* allowed in the title of the abstract.
2. Do not include the title in the abstract body.
3. Do not include authors and institutions in the abstract body. Any author or institution names included in the body will be removed.
4. The abstract must be presented in the following sequence, using the headings listed:
   Background: In an initial paragraph, provide relevant information regarding the background and purpose of the study, preferably in no more than one or two sentences.
   Methods: Briefly state the methods used.
   Results: Summarize the results in sufficient detail to support the conclusions.
   Conclusion: State the conclusions reached. It is not satisfactory to state "the results will be discussed."
5. Please proofread carefully for factual, spelling, and size errors.

Tables

1. You may include a table in a separate file that you upload.
2. Tables should have a file type of "png," "jpg", or "jpeg". Even though the abstract system may allow you to upload a graphic with a different file type those graphics will not be reviewed or reproduced if the abstract is selected.

Graphics

1. You may include a graphic in a separate file that you upload.
2. Graphics should be high resolution and have a file type of "png", "jpg", or "jpeg". Please note that any "gif" files uploaded will only appear as one static image to reviewers and they will not see a video.
3. Please keep in mind that large and or complex graphics may not be readable in print or electronic formats.

Disposition/Notification of Acceptance

You will be sent a notification with the status of your submission by no later than Friday, 29 July, 2022. If your abstract is accepted, you will be invited to present it onsite in Dubai, UAE as a poster. Additional details will be provided in July.

Withdrawals

To withdraw an abstract, email Robin Young at ryoung@acc.org and provide her with the title of the abstract, as well as the primary author's name. Your notification of withdrawal must be received by Thursday, 1 September, 2022.