

# The Clinical Competency Committee (CCC) – One Year Later, What Have We Learned

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# Disclosures

I have none.

# Objectives

- Discuss the implementation of the CCC in our programs

# Clinical Competency Committee – General Program

Who makes up our committee?

Program Director

Associate Program Director (designated Committee Chair)

Key Clinical Faculty (5)

EP

Interventional

Imaging

VA

Program Manager/Assistant

# Clinical Competency Committee

How often do we meet?

- December (all fellows)
- End of May for graduating fellows
- June for all other fellows
- And any other time as needed

Data is collected ahead of time and given to the Committee for review.

# Data collected

- ITE
- Aggregate report of all rotation evaluations w/ comments
- Aggregate Milestone report
- Peer evaluations (IM and ED residents)
- 360 Evaluations (Patient, ACP, Nursing and other support staff feedback)
- Direct Procedure Observation Evaluations(DOPS)
- QI and Research
- Procedure Log report
- Conference Attendance
- If Applicable,
  - previous summary CCC evaluation
  - Future CCC meetings will have a milestone summary report and graphs

# Other Data

- At the front of the notebook Aggregate data is provided.
  - Aggregate Milestone reports by class year (deidentified)
  - PD ITE report
  - Copy of CCC Policy
  - Any other information the PD feels needs to be communicated

# Roles and Responsibilities

- Currently CCC members get a notebook with documents one week before meeting
- APD is Committee Chair and is responsible to lead the meeting efficiently
  - Any faculty can be Committee Chair
  - Program Administrator/ Coordinator not an official member



**Clinical Competency Committee Evaluation of Fellow 12/XX/201X**

**Fellow Name** \_\_\_\_\_ **XX Year Cardiovascular Disease fellow**

**Fellow Strengths**


**Fellow Weaknesses**


**Committee Comments based on evaluation review**


**Key Clinical Faculty Summary of areas to improve upon in next 6 months**


Faculty Present:

Academically	Below expected level of training	
	At expected level of training	
	Above expected level of training.	

Research	Below expected level of training	
	At expected level of training	
	Above expected level of training.	

TEE	Below expected level of training	
	At expected level of training	
	Above expected level of training.	

Cath	Below expected level of training	
	At expected level of training	
	Above expected level of training.	

**Patient Care**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

**Medical Knowledge**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

**Systems Based Practice**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

**Practice Based**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

**Professionalism**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

**Interpersonal and Communication Skills**

	Critical	Level 1	Level 2	Level 3	Aspirational	N/A

## Fellow Name and Date

Milestone Evaluation

Clinical Competency Committee Evaluation of Fellow 12/XX/201X

### Patient Care

	Critical Deficiencies	Level 1		Level 2		Level 3		Aspirational	N/A
1. Gathers and synthesizes essential and accurate information to define each patient's clinical problem(s).*									
2. Develops and achieves comprehensive management plan for each patient.*									
3. Manages patients with progressive responsibility and independence.*									
4. Demonstrates skill in performing and interpreting invasive procedures.*									
5. Demonstrates skill in performing and interpreting non-invasive procedures and/or testing.									
6. Requests and provides consultative care.*									
Patient Care	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					

### Medical Knowledge

	Critical Deficiencies	Level 1		Level 2		Level 3		Aspirational	N/A
7. Clinical knowledge*									
8. Knowledge of diagnostic testing and procedures.*									
9. Scholarship									
Medical Knowledge	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					

### Systems Based Practice

	Critical Deficiencies	Level 1		Level 2		Level 3		Aspirational	N/A
10. Works effectively within an interprofessional team (e.g. peers, consultants, nursing, ancillary professionals and other support personnel).*									
11. Recognizes system error and advocates for system improvement.*									
12. Identifies forces that impact the cost of health care, and advocates for, and practices cost-effective care.*									
13. Transitions patients effectively within and across health delivery systems.*									
Systems Based Practice	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					

### Practice Based

	Critical Deficiencies	Level 1		Level 2		Level 3		Aspirational	N/A
14. Monitors practice with a goal for improvement.*									
15. Learns and improves via performance audit.*									
16. Learns and improves via feedback.*									
17. Learns and improves at the point of care.*									
Practice Based	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					
<b>Professionalism</b>									
	Critical Deficiencies	Level 1		Level 2		Level 3		Aspirational	N/A
18. Has professional and respectful interactions with patients, caregivers and members of the interprofessional team (e.g. peers, consultants, nursing, ancillary professionals and support personnel).*									
19. Accepts responsibility and follows through on tasks.*									
20. Responds to each patient's unique characteristics and needs.*									
21. Exhibits integrity and ethical behavior in professional conduct.*									
Professionalism	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					
<b>Interpersonal and Communication Skills</b>									
	Level 1	Level 1		Level 2		Level 3		Aspirational	N/A
22. Communicates effectively with patients and caregivers.*									
23. Communicates effectively in interprofessional teams (e.g. peers, consultants, nursing, ancillary professionals and other support personnel).*									
24. Appropriate utilization and completion of health records.*									
Interpersonal and Communication Skills	Meeting Milestones <input type="checkbox"/>	Not Meeting Milestones <input type="checkbox"/>		Meeting some, But not all Milestones <input type="checkbox"/>					
Comments:									

# Program Administrator's role

- Manage agenda along with Committee Chair, Schedule meeting
- Data Gathering and Document preparation
- Meeting minutes
  - Notes on each fellow
- Participate in discussion of competencies related to administrative duties.
- Meeting facilitator
- Input Milestone evaluations into ACGME and Residency Management software

# What We've learned.

- More time spent preparing the documents and educating Faculty = More efficient and shorter meeting
  - We continue to educate the Faculty
  - Most Faculty have
- Give faculty members **NO MORE** than a week lead time

# What We've learned

- Meeting time  $\approx$ 15 min per fellow
- Schedule a second meeting to prepare for need of a second meeting.
  - Incentive to cancel if completed in one meeting!

# New Information from ACGME

- ACGME Guidebook
  - <https://www.acgme.org/acgmeweb/tabid/430/ProgramandInstitutionalAccreditation/NextAccreditationSystem/Milestones.aspx>

# Questions/ Discussion?



**Thank you.**