



Cardiovascular Team (CVT) Abstract Submission Instructions

Thank you for your interest in submitting a CVT abstract to ACC.27-WCC. Please read the following instructions carefully.

Section 1 walks you through the submission process on the portal.

Section 2 contains important information for you once your submission is complete.

Please note: Only CV Team Members are eligible to submit to this category. Below is the full list of all professions within the CV Team. If you do not fall under one of these professions, please submit your abstract under our main Abstract category.

Eligible Professions

- Cardiovascular Technologists (*Sonographers, Electrophysiology Specialists, Invasive Specialists, Vascular Specialists, Perfusionists*)
- Cardiovascular Rehabilitation Professionals (*Clinical Psychologists, Clinical Social Workers, Exercise Physiologists, Occupational Therapists, Physical Therapists, Registered Dietitians*)
- Genetic Counselors
- Registered Nurses
- Advance Practice Registered Nurses ("APRNs")
- Physician Associates/Physician Assistants ("PAs")
- Clinical Pharmacists/Advanced Practice Providers ("APPs")
- Clinical Nurse Specialists
- Clinical Pharmacists
- Nurse Practitioners

SECTION 1: SUBMITTING YOUR ABSTRACT ON THE ACC PORTAL

You can begin your abstract submission by visiting the ACC.27-WCC site and clicking on the "Start Your Submission" button at the top of the page.

To submit an abstract or case, you must have an ACC account. If you do not have an ACC account, you can create one for free using the "Create Free Account" link after you click the "Submit Your Science" button.

Tab 1: Title

- Abstract titles will be in all CAPS. The system will automatically convert all letters to caps after you click the "Save and Continue" button.
- Do **NOT**:



- Bold, italicize, underline, superscript or subscript any items in the title.
- Include authors or institutions in the title. If you do, they will be removed.
- Use the “Enter” button in your title. This action will add hard returns, which are not allowed.
- Use abbreviations unless they are commonly known.
- End the title with a period.
- Use a comma before “and” in a series.
- Use quotation marks in a title.
- DO:
 - Use a comma for number 1,000 and above.
 - Substitute a colon for a dash/hyphen except when using prefixes.
 - Hyphenate the first prefix word when there is more than one prefix word used such as Non- Anti...

Tab 2: Category

Submit your abstract to one of the following categories, based on its area of research. Abstracts submitted to a category that do not match the subject matter of the abstract may be given a low score from reviewers.

- CVT Research
- CVT Pharmacy Resident Research

Tab 3: Abstract Text

Body/Text:

- Abstracts must meet size limits to be reviewed. Incomplete submissions will not be considered.
- Limit: **1,900 characters (excluding spaces)**. Each graphic, table, or image counts as **600 characters** toward this limit.
- Type your abstract directly into the provided text boxes. Upload graphics/images separately. If you are pasting text, paste as **plain text** only.
- **Do not** insert hard returns at the end of lines.
- You may use up to **five (5) unique abbreviations**. Spell out the term with the abbreviation in parentheses on first use.
- **Do not** include the title, authors, or institution in the abstract body. These are entered separately.
- Use the following structure with headings:
 - **Background:** One to two sentences on the purpose of the study.
 - **Methods:** Briefly describe the methods used.
 - **Results:** Key findings with enough detail to support conclusions.
 - **Conclusion:** State conclusions reached. Avoid vague phrases like “results will be discussed.”
- **Proofread carefully. Accepted abstracts will be published exactly as submitted.**

Adding An Image to Your Submission:

- On the **Abstract** tab, you can upload a picture, table and/or graph.
- Accepted file type: .jpeg only. Other formats may be uploaded but will not be reviewed or published.
- **Each image counts as 600 characters and is included as part of the 1,900-character limit.**
- Avoid large or complex graphics, as they may not display clearly.



Tab 4: CVT Abstract Criteria

- Confirm eligibility by ensuring that both of the following criteria are met:
 1. The first author is a non-physician CVT Member.
 2. The presenter is also a CVT Member.
- If you do not meet both criteria, your abstract will be automatically rejected as a CVT abstract submission. You can return to the portal and submit your abstract under the Abstract submission type.

Tab 5: Clinical Implications

In 1-2 sentences, summarize the main clinical implications (or significance) of your study.

- This content may be used in educational sessions at ACC.27-WCC.
- It will not be published but will be visible to abstract reviewers.
- This section is not included in the 1,900-character limit.

Tab 6: Presentation Preference

- Please indicate your presentation preference if your abstract is accepted.
- Oral presentations are limited to a select number of high-impact studies.
- Select “Poster Presentation Only” if you prefer not to give an oral presentation.

Tab 7: Author Information

- You may list up to 25 authors, including the submitter and any group name (e.g., “Heart Investigators”).
- To add an author, use the “Add Author” link and search by last name and/or email in the ACC database. Note that all authors must have an ACC account to be added to the author block.
- If you cannot find an author in the ACC database, ask them to create a free ACC account before adding them to your submission.
- Once you select an author, enter or confirm their institution information. Required information includes institution name, city and country (department does not appear in the author block). For authors from the same institution, enter the institution exactly the same way for each author.
- Author names and email address are pulled from their ACC accounts and cannot be changed within the submission system. Authors should contact ACC Member Care if this information needs to be updated.
- To add an investigating time or other group name, click “Add a Group.” Do not use this option to add individual authors.
- The presenting author is highlighted in blue. If more than one author is listed, click “Change Who is Presenting” to designate a different presenting author.
- Be sure to review the author block at the top of the page to confirm that authors and their institutions appear correctly.
- The order of authors entered will be the order shown in meeting materials if accepted.

Tab 8: Additional Information



- Use the Special Request field to note any scheduling considerations or other special requests related to your presentation.
- If you have a religious conflict with presenting on Saturday or Sunday, indicate this in the Special Request field.
- The Program Committee will take special requests into consideration; however, requests are not guaranteed and may not be accommodated.
- Select your Lead Investigator from the dropdown menu. The Lead Investigator must already be listed as an author on the submission.

Tab 9: Payment

- A **non-refundable \$25 USD** processing fee is required per abstract, payable online by credit card only.
- **Purchase orders, checks, and bank transfers are not accepted.**
- Your card will be charged when you click **"Save and Continue."**
- Click this button **only once** to avoid duplicate charges.

Tab 10: Review and Submission Completion

- A submission is complete when the **Review My Work** tab displays: "This submission is complete and will be sent to review."
- Submissions are sent to reviewers after the deadline. You may edit your abstract until **1 p.m. ET on Tuesday, Oct. 6, 2026.**
- The last edited date/time appears in the **Review My Work** tab and updates with each change.
- From the **Review My Work** page, you can also send yourself a confirmation email and print a final version of your submission.

SECTION 2: IMPORTANT INFORMATION AFTER YOUR SUBMISSION IS COMPLETE

Revising Your Submission

- You may revise your abstract until **1 PM ET on Tuesday, Oct. 6, 2026.**
- No changes will be accepted after the deadline—including edits to the text, authors, or uploaded files.
- After making changes, go to the **Review My Work** tab to confirm completion.
- Ensure it displays: **"This submission is complete and will be sent to review."**

Notification of Acceptance

- The presenting author will be emailed a notification with the status of the submission on **Thursday, Jan. 7, 2027.**

Changing Presenting Authors

- If your abstract is accepted, you may change the presenting author to anyone listed in your author block.



- You cannot add new authors or assign a presenting author who is not already listed.
- Presenting author changes can be made up until the start of ACC.27-WCC.
- To have the change reflected in *JACC*, notify Ashley Truluck (atruluck@acc.org) by **Thursday, Feb. 4, 2027**.

Withdrawals

- To withdraw an abstract submission, send written notice to Ashley Truluck (atruluck@acc.org). Be sure to include the abstract title and control number. *Tip: Use the summary page to assist with this.*
- To prevent your abstract from appearing in *JACC*, notify Ashley Truluck by **Thursday, Feb. 4, 2027**. After this date, removal is not possible.