8-Step Team-Based Maintenance of Certification (MOC) Part IV Process

**STEP 1: IDENTIFY PROCESS LEADERS**
- Identify the group of physicians who need MOC Part IV credit and, if more than one, identify a Physician Champion.
- Where such a resource exists, identify a Performance Improvement (PI)/Quality Improvement (QI) Expert.

**STEP 2: MOC & CLINICAL AWARENESS**
- Physician Champion learns about the American Board of Internal Medicine’s (ABIM) MOC requirements, Self-Evaluation of Practice Assessment (MOC Part IV) and the available modules.
- PI/QI Expert familiarizes him/herself with the clinical area of focus.
- Physician Champion and PI/QI Expert agree to work together on ABIM’s Self-Directed Performance Improvement Module (PIM).

**STEP 3: OPPORTUNITIES FOR IMPROVEMENT & TEAM MEMBERS**
- Physician Champion and PI/QI Expert develop a list of potential practice areas for improvement.
- Physician Champion identifies members of a PIM Team, to include:
  1. All physicians who need to complete an MOC Part IV activity.
  2. Other members of the multi-disciplinary team who are familiar with the care processes listed as options for improvement.
  3. The PI Expert.
  4. A clinical data expert.

**STEP 4: INAUGURAL PIM TEAM MEETING – BEGIN MODULE**
- Convene members of the PIM Team and share information about ABIM’s MOC requirements and communicate the basics of PI/QI methodology.
- Review and discuss the list of opportunities for improvement (see Step 3 above), study existing performance data in each area, and select a clinical area to target for improvement.
- After reviewing the performance measures in the ABIM’s Measures Library (www.abim.org/ml), and other sources of evidence-based, nationally endorsed performance measures (e.g. National Quality Forum, PQRS, Bridges to Excellence, NCQA, etc.) select three performance measures for the area selected for improvement. Determine how the data will be collected, and record the data points.
BEGIN ABIM’S SELF-DIRECTED PIM

- Direct all physicians to ABIM’s website (www.ABIM.org) to register as an MOC diplomate and order the Self-Directed PIM product (See Steps 1 – 6 of the ACC’s Condensed Instruction Guide to ABIM’s Self-Directed PIM)

- Physicians review Part A – Orientation and complete Part B – Measures and Data of the Self-Directed PIM (See Steps 7 – 21 of the ACC’s Condensed Instruction Guide to ABIM’s Self-Directed PIM)

SECOND MEETING - ACTION PLANNING

- Print out and distribute copies of ABIM’s Action Planning document from the Self-Directed PIM (See Appendices VI and VII online at CardioSource.org/PartIV)

- Convene members of the PIM Team to complete the Action Planning document.

- Direct all physicians to ABIM’s website to complete Part C – Action Plan (See Steps 22 – 44 of the ACC’s Condensed Instruction Guide to ABIM’s Self-Directed PIM)

IMPLEMENT ACTION PLAN

- Implementation should take place over a minimum of three months where data is available quarterly, such as ACC’s NCDR Registry® data

- If data is available monthly from the NCDR Registry® dashboard or EMR, the team might choose to extend implementation to two or three months to allow sufficient time for the results of improvement efforts to be reflected in performance data

THIRD MEETING – RE-MEASUREMENT AND CREDIT

- Following the implementation period, reassess performance using the same performance measures used in the measurement phase (see Step 4, above)

- Discuss the results of the action plan and, if successful, codify the new process into the policies and procedures of the clinic

- Reflect on the process and experience, including what has been learned

- Direct all physicians to ABIM’s website to complete Part D – Remeasurement and Part E – Completion and Credit (See Steps 45 – 51 of the ACC’s Condensed Instruction Guide to ABIM’s Self-Directed PIM).

- Physicians claim 20 MOC Part IV credits at the conclusion of the ABIM web-based module.